April 2018

It is CRAFT NOVA SCOTIA show application time. Once again this year we will only be doing a limited mailing of paper applications. If you would like a paper version mailed to you please send me a request by email, otherwise, you can apply online or print out the applications in this PDF. You’ll find everything you need to know within these pages, including the actual forms, and the link to our website where you will be able to apply electronically for the show no later than mid April, I will email and post on social media when the online forms are open.

For the summer show we will be returning to Victoria Park, a beautiful treed park at the corner of Spring Garden Road and South Park Street, right across from the Public Gardens. The last seven years in the space have been great; we can’t wait to pitch our tents there once again.

Remember, the Christmas show hours for Saturday were adjusted slightly a couple of years ago to take advantage of the Farmers’ Market crowds and to avoid the Parade of Lights. **Please remember the times for Saturday are 9am to 5pm.**

We will continue this year with early registration discounts. **Please note that in order to take advantage of the $50 early registration discount you must pay your booth fees IN FULL by the early registration deadline of Tuesday, May 8th, 2018.**

Please read your application packages carefully, confirm that you have an up to date market membership, and fill out the application in full, so that means front and back, and all sections of the form. **Please remember, you may only display and offer for sale the products and crafts approved by the CRAFT NOVA SCOTIA Standards Committee. Objects sold at the market must be consistent with the design, kind and quality of objects submitted for jurying.**

Be sure to note that the show layout maps provided in this package are a starting point, and that booths of various sizes and configurations can be fit in almost anywhere. Simply note the booth size/shape you want and the approximate location and I’ll do everything in my power to make it happen. For those who would like to apply for the shows electronically, the secure payment option will be online by mid April, stay tuned for updates.

*Julie Rosvall, Programs Coordinator*
CRAFT SHOW APPLICATIONS

LOCATION, DATES & DEADLINES

Summer Show 2018
Corner of Spring Garden Rd & South Park Street, across from the Public Gardens
Downtown Halifax, NS

Christmas Show 2018
Cunard Event Centre at Pier 23
961 Marginal Road, Halifax

SHOW DATES and HOURS

Summer Show 2018
Friday, July 20 10am – 8pm
Saturday, July 21 10am – 6pm
Sunday, July 22 10am – 5pm

Christmas Show 2018
Friday, November 16 10am – 9pm
Saturday, November 17 9am – 5pm*
Sunday, November 18 10am – 5pm

LOAD IN

Thursday, July 19 3pm - 7pm

Thursday, November 15 1pm – 9pm

SET UP COMPLETE BY

Friday, July 20 9am

Friday, November 16 9am

DAILY SET UP TIMES

Summer Show 2018
Friday, July 20 8am - 9am
Saturday, July 21 8am - 10am
Sunday, July 22 8am - 10am

Christmas Show 2018
Friday, November 16 8am - 9am
Saturday, November 17 8am - 9am
Sunday, November 18 8am - 10am

LOAD OUT

Sunday, July 22 5pm - 8pm

Sunday, November 18 5pm – 9pm

DEADLINES

Early registration date, payment in full* May 8, 2018
Deposit cheques dated May 8, 2018
Balance cheques dated June 5, 2018
Withdrawal (80% refund) June 5, 2018

Early registration date, payment in full* May 8, 2018
Deposit cheques dated May 8, 2018
Balance cheques dated September 11, 2018
Withdrawal (80% refund) September 11, 2018

FINANCIAL NOTICES
- Please make all cheques payable to CRAFT NOVA SCOTIA.
- All NSF cheques are subject to a $20 service charge.
- 2% per month will be charged on all overdue accounts.
- Applications submitted on or after June 5, 2018 for Summer Show or September 11, 2018 for Christmas Show must be accompanied by full payment.

DISCOUNTS
- Early Registration - exhibitors who register and include full payment on or before May 8, 2018 may deduct $50 from regular booth fees.
- First Time Exhibitors are eligible for a 10% juried on or after May 8, 2018 may also claim the $50 early registration discount.

*Please note the 9:00am Saturday start time and 5:00pm Saturday end time for the CRAFT NOVA SCOTIA Christmas Show 2018
CRAFT SHOW APPLICATIONS

Christmas Craft Show
FLOORPLAN

East End BOOTH PLAN

West End BOOTH PLAN

ADDITIONAL BOOTH SIZE OPTIONS

Booth sizes on this map are for planning purposes only. Booths can be configured in a range of sizes not shown on the map. Booths and a half, double and even triple booths are possible in most locations.

Simply indicate the booth size and the general location you would like and every attempt will be made to accommodate your request.
CHRISTMAS CRAFT SHOW & SUMMER CRAFT SHOW CONTRACT 2018

Between: CRAFT NOVA SCOTIA, a non-profit, charitable organization, duly registered under the Laws of the Province of Nova Scotia (hereinafter referred to as “CRAFT NOVA SCOTIA”, and includes all Craft Nova Scotia’s officers, directors and employees) and Exhibitor named on the accompanying application.

Whereas CRAFT NOVA SCOTIA organizes an annual Christmas Craft Show at the Cunard Event Centre; and the annual Summer Craft Show at Victoria Park on the corner of Spring Garden Road and South Park Street.

And whereas the Exhibitor wishes to display and sell his/her products at the Christmas Craft Show and/or the Summer Craft Show; Therefore this agreement witnesseth that in consideration of the mutual covenants herein contained, and for other valuable consideration, the parties hereto agree as follows:

1. CRAFT NOVA SCOTIA agrees to provide, and the Exhibitor agrees to lease, booth space and facilities for the Christmas Craft Show and/or the Summer Craft Show as indicated on the application form(s), subject to the terms and conditions set out in this Agreement.

2. To be considered for the first round of booth allocations, applications must be accompanied by full payment and be post-marked on or before the stated processing date of May 8, 2018. Applicants must also be current market members in good standing. Applications received after May 8, 2018 will be processed on a first-come, first-served basis. Any fee difference shall be collected or refunded by CRAFT NOVA SCOTIA as the circumstances require. Refunds will not be provided by CRAFT NOVA SCOTIA if the Exhibitor requests a change of booth.

3. Exhibition selection and exhibit space allocation is solely at the discretion of CRAFT NOVA SCOTIA, which reserves the right to relocate Exhibits which may be affected by a change in the floor plan or in the interest of optimum traffic control and exhibit exposure. CRAFT NOVA SCOTIA cannot be held liable if Exhibitors displaying similar types of work are placed in proximity with one another. The CRAFT NOVA SCOTIA office will make all decisions regarding booth space allocation for the overall benefit and development of the show.

4. The Exhibitor’s display within the allocated exhibit space must not protrude beyond the measured booth area. The Exhibitor shall not permit the exposure of any unfinished or other unacceptable surface to a neighbour’s booth or to the general public; therefore, booths must be fully covered on all sides to a height of eight (8) feet and must not be taller than eight (8) feet. The Exhibitor may not attach displays to walls, supports, flooring or any other part of the exhibit structure by any means whatsoever without written permission from CRAFT NOVA SCOTIA.

CRAFT NOVA SCOTIA reserves the right to restrict the use of glaring or irregular lighting effects. Exhibitors must provide fire extinguishers for their booths. Extinguishers must be accessible and displayed at all times for inspection by the Fire Marshall.

5. The Exhibitor acknowledges that s/he is one of many exhibitors and agrees to cooperate with other exhibitors and not to interfere with them or create any nuisance for them, the CRAFT NOVA SCOTIA or the people attending the Christmas Craft Show and/or the Summer Craft Show. In the event of a dispute, the Exhibitor agrees that CRAFT NOVA SCOTIA shall have the absolute right to make a binding decision.

6. The Exhibitor shall not assign, sublet or apportion all or any part of the rights and space granted to him/her pursuant to this Agreement. No person may exhibit or offer for sale at the Christmas Craft Show and/or the Summer Craft Show their or anyone else’s goods unless a contract has been entered into between the producer of the goods and CRAFT NOVA SCOTIA.

7. CRAFT NOVA SCOTIA will supply the Exhibitor with a limited number of security passes for the show for use by the Exhibitor or their employees staffing the Exhibitor’s booth. These security passes are non-transferable, and the Exhibitor shall not permit their use by anyone other than their employees staffing the Exhibitor’s booth.

8. The Exhibitors shall set up their display within the time specified on the reverse side of this Agreement. Exhibitors who are late in setting up their booths, for any reason whatsoever, will receive a warning letter for the first occurrence, and will be subject to a $50 fine for all subsequent occurrences. Serious or multiple infractions may result in the suspension of the Exhibitor from future show participation.

9. The Exhibitors shall have their booths open for business during all public hours of the Christmas Craft Show and/or the Summer Craft Show. In the event that an Exhibitor’s booth is not open during show hours, the CRAFT NOVA SCOTIA shall have the right to open the booth by removal of any night sheets or other coverings, but shall be under no liability to the Exhibitor for any loss or damage which may be caused thereby or as a result of the booth being opened and then left unattended.

10. The Exhibitors shall not dismantle, pack up or remove any parts of their displays prior to the official closing time of the Christmas Craft Show and/or the Summer Craft Show. Exhibitors are permitted four (4) hours for load-out following the close of the Christmas Craft Show and two (2) hours for load-out following the close of the Summer Craft Show. Exhibitors should dispose of garbage and leave cardboard neatly stacked. CRAFT NOVA SCOTIA reserves the right to bill any exhibitor for extra costs incurred for security after the hour load-out time limit and/or for cleaning costs incurred on behalf of a specific exhibitor.

11. The Exhibitors shall display and offer for sale only the products and crafts approved by the CRAFT NOVA SCOTIA Standards Committee. Objects sold at the market must be consistent with the design, kind and quality of objects submitted for jurying.

12. CRAFT NOVA SCOTIA shall have the right to remove from the Exhibitor’s booth any and all products not specified and approved by the CRAFT NOVA SCOTIA Standards Committee. CRAFT NOVA SCOTIA shall have the right to terminate the Exhibitor’s lease at any time if, in their opinion, the Exhibitor is displaying or selling products not representative of the type or caliber of work for which the Exhibitor was selected. In the case of termination of the Agreement by CRAFT NOVA SCOTIA under this clause, all payments/deposits made by the Exhibitor to CRAFT NOVA SCOTIA will be retained by CRAFT NOVA SCOTIA as liquidated damages for breach of contract.
13. CRAFT NOVA SCOTIA shall have the right to reject or prohibit the participation in a show of any Exhibitor who is objectionable to the other participants. Without limiting the generality of the foregoing, this applies to persons, conducts, printed matter, souvenirs or novelties which may affect the overall Show presentation. "Reduced price", "sale", "show special" or other signs of this nature are not permitted. The price of work on display should not be altered or changed during the Christmas Craft Show and/or the Summer Craft Show and no “seconds” are permitted to be displayed or sold.

14. The Exhibitor shall comply with all rules and regulations respecting the conduct and management of the Christmas Craft Show and/or the Summer Craft Show. Without limiting the generality of the foregoing, this includes:

a) Federal, city and provincial fire regulations (1995 National Fire Code, i.e. Any drapes, curtains, flags or other decorative materials including textiles and films are to conform to CAN/ULC-S109 “Flame-Resistant Fabrics and Films”).

b) Applicable exhibit hall regulations; and, c) Federal, provincial and municipal laws which apply to the Exhibitor’s use of the facilities for the event including the charging of all applicable taxes.

d) Products sold must comply fully with all industry and/or government standards and regulations governing the product category.

15A. The Exhibitor shall indemnify and save harmless CRAFT NOVA SCOTIA from any and all claims, damages and expenses arising out of the Exhibitor’s participation in the Christmas Craft Show and/or the Summer Craft Show, and without limiting the generality of the foregoing, from any and all claims and liabilities, caused by negligence or otherwise, for:

a) Any loss, damage, theft or destruction whatsoever and howsoever caused to any property belonging to the Exhibitor or for which the Exhibitor is responsible; and, b) Any damage, bodily injury or death suffered by the Exhibitor or his servants or any other person.

15B. The Exhibitor acknowledges that damage to their goods, products and display materials can arise at all times during a show; including: load-in, set-up, display, during special show features, tear-down and load-out. The Exhibitor agrees with CRAFT NOVA SCOTIA that the Exhibitor exhibits entirely at his/her own risk. The CRAFT NOVA SCOTIA’S liability insurance coverage applies to the CRAFT NOVA SCOTIA only and does not indemnify or provide protection to individual exhibitors. Exhibitors are strongly urged to insure themselves against the risk of loss, damage or liability by obtaining appropriate insurance.

16. CRAFT NOVA SCOTIA shall have the absolute right to terminate this agreement forthwith without notice if, in their opinion, the Exhibitor is guilty of any breach of covenant contained herein; in the case of termination, all payments and deposits made by the Exhibitor to CRAFT NOVA SCOTIA on account will be retained by CRAFT NOVA SCOTIA as liquidated damages for breach of contract. In the case of termination of this Agreement and shall not affect or impair the validity or enforceability of any other covenant or provision herein.

17. CRAFT NOVA SCOTIA withdrawal dates: Summer Craft Show- June 5th, 2018, Christmas Craft Show- September 11th, 2018

If the Exhibitor withdraws his/her application prior to June 5th, 2018 for the Summer Craft Show and September 11th, 2018 for the Christmas Craft Show he/she shall receive a refund of eighty percent (80%); the remaining 20% will be kept to cover administrative costs. If the Exhibitor cancels his/her participation in the Summer Craft Show on or after June 5th, 2018 or for the Christmas Craft Show for whatever reason on or after September 11th, 2018, he/she shall be subject to a cancellation penalty equal to the total amount due, unless an appropriate replacement exhibitor can be found for the exhibit space. If a replacement exhibitor can be found, the withdrawing Exhibitor will receive a refund of eighty percent (80%) of the total amount due to the CRAFT NOVA SCOTIA. All cancellations must be received by CRAFT NOVA SCOTIA in writing.

18. If, for any reason whatsoever, the Christmas Craft Show and/or the Summer Craft Show in which the Exhibitor contracted to participate cannot be held, this Agreement shall become null and void, and the amount of money paid by the Exhibitor shall be refunded; and the Exhibitor hereby waives any claim against CRAFT NOVA SCOTIA for compensation of loss or profit or any other claim as a result of the cancelled shows.

19. If any covenant or provision herein is determined to be void or unenforceable in whole or in part, it shall be deemed to be severable from this Agreement and shall not affect or impair the validity or enforceability of any other covenant or provision herein.

20. This Agreement shall be interpreted according to the laws of the Province of Nova Scotia and shall be read with all changes of number and gender as may be required by the context.

21. Any notice required to be delivered pursuant to this Agreement may either be delivered personally or be delivered by Canada Post to the respective parties at the addresses indicated on the Show Application. In the event of a notice being mailed, it shall be deemed to have been received by the party to whom it was addressed on the fourth business day following the date of mailing.

22. CRAFT NOVA SCOTIA shall have the right to make amendments and additions to this Agreement as shall be deemed necessary for the proper conduct of the events. The Exhibitor shall be bound by all amendments and additions so made.

23. The Exhibitor by their signature and/or payment set on the Show Application(s), witnesses that they have fully read and understood the terms, conditions and provisions herein set forth, and agrees to abide and conform to all of the said terms, conditions and provisions above noted.

24. The Exhibitor agrees to provide the CRAFT NOVA SCOTIA Market Advisory Committee with their gross sales figures and other related information requested on the exhibitor survey form distributed at the CRAFT NOVA SCOTIA Christmas Craft Show/Summer Craft Show.
CRAFT NOVA SCOTIA BOOTH DISPLAY GUIDELINES & MISCELLANEOUS SHOW DETAILS
Exhibitors are required to provide their own means of display and backdrop for their allocated exhibit space. The purpose of these guidelines is to encourage CRAFT NOVA SCOTIA market participants to develop booth displays that enhance the professionalism of their businesses and our market events. Exhibitors are encouraged to update their booth displays regularly in an effort to keep both their booths, and the markets, fresh and attractive. Displays must comply with relevant sections of the contract and conform to CRAFT NOVA SCOTIA guidelines below:

Size
Displays must not protrude beyond the measured booth area and must be fully covered on all sides to a height of eight feet. Booths must not extend beyond eight feet in height. Pipe and drape backdrops may be rented through the CRAFT NOVA SCOTIA.

Design
Original booth designs are encouraged. Display elements made by or for CRAFT NOVA SCOTIA exhibitors are preferred over pre-fabricated, manufactured display components which are merely assembled by the exhibitor.

The design of the space should take into consideration the intended function. For example, in a walk through booth, there must be sufficient room for clients to move about comfortably, while still allowing for the effective display of products.

The design of the booth should be such that it complements the work within and shows the work off to its best advantage.

Presentation
All booths should be identified with a professionally produced sign identifying the business within. Signs should be securely mounted, legible, visible and not a hindrance or hazard to the public. Backdrops and draping must be treated with fire retardant; these and display accessories, etc., must be clean and in good condition.

Exhibitors are responsible for ensuring their booth display does not conflict with neighbouring booths. Booth numbers provided by the CRAFT NOVA SCOTIA must be displayed prominently.

Lighting
Lighting should be securely mounted and directed into the booth, not into the aisles or neighbouring booths. Glaring or irregular light effects are not permitted.

Exhibitors are responsible for providing adequate lighting for their booth displays; Christmas Show booths include 1500 watts unless otherwise noted or requested. Summer Show fees do not include electricity. Additional (an extra 1500 watts) electricity may be ordered for the Christmas Show only for $55. Additional electricity must be ordered at the time of application, as the electricity plan is submitted well in advance of the show.

Safety
All materials used to construct the booth walls must be constructed from fire retardant materials. The minimum wall thickness is ½ inch plywood, which, on its own, acts as a fire retardant; otherwise, the booth walls must be constructed of fire retardant materials and MUST meet the fire service Flame Resistive Ratings; fire treatment MUST be professionally reapplied on a yearly basis. Proof (in the form of a receipt or certificate) must be available onsite. The Fire Marshall will be in attendance.

During set-up and throughout the event, CRAFT NOVA SCOTIA staff and volunteers will review booth displays to ensure that all safety regulations and display conditions are met. Exhibitors with booth displays not meeting these requirements will be asked to move or alter their booth.

Restrictions
Booth displays are not permitted to be attached to walls, supports, flooring or any other part of the market venue by any means whatsoever without written permission from the CRAFT NOVA SCOTIA. Booth display components should be fully painted and prepared at load-in.

While minor spot touch-ups are allowed, no painting, varnishing or other finishing is to be applied while at the event.

Exhibitors are responsible for providing sufficient back and side walls to their booth so that the unfinished backs of neighbouring booth walls or other unacceptable surfaces are adequately covered. Fire retardant or other fabric treatments must not leave an odour on the fabric that could interfere with other exhibitors or the public. Extra stock, supplies, empty boxes, coats and other personal items, etc. must be hidden from the public’s view and kept within the confines of the booth or in an assigned storage space. Please note that limited storage space behind booths can only be accessed from within your own booth space. Neighbouring booths should not be disturbed by access.

Exhibitors are not permitted to play music in their booths without written permission from the CRAFT NOVA SCOTIA. Exhibitors are encouraged to demonstrate their craft while in their booths. Please inform the CRAFT NOVA SCOTIA Office if you plan to do so. Written permission is required in order to conduct craft demonstrations that create noise or otherwise infringe upon neighbouring booths.

Phone Lines
Phone lines can be ordered for use during the CRAFT NOVA SCOTIA Christmas Craft Show. A non-refundable deposit of $165 is required at the time of show application. Any additional cost will be billed to the exhibitor after the total phone line cost has been determined.

Central Credit Card Processing
The CRAFT NOVA SCOTIA can provide Central Credit Card Processing at Christmas Craft Show for exhibitors who don’t have point of sale systems.
Christmas Show 2018 Features

10th Annual Designer Interiors Talk
Showcasing the work of our members in visual art, sculpture, textiles, functional and decorative pieces, we are excited to have East Coast Living Magazine and their partner designers hosting the event for the 6th year. Details will be made available as we move closer to the event. Please be sure to check off your expression of interest on your show application.

5th Annual CRAFT NOVA SCOTIA Local Wishlist
In 2014 The Local Traveler (www.thelocaltraveler.ca) launched an CRAFT NOVA SCOTIA member section on their popular online Local Wishlist. More than 20,000 people viewed the Local Wishlist pages more than 70,000 times, connecting local businesses with new clients and creating sales. Gillian Wesley (The Local Traveler) appeared on Global TV & CTV with local gift ideas, including several from CRAFT NOVA SCOTIA members. For 2018 the Local Traveler would like to extend early applications for the Local Wishlist to CRAFT NOVA SCOTIA members.

It is free to apply for the 2018 Local Wishlist. The final list is an edited selection chosen from the applications received, and we do not guarantee that submissions will be featured. If you are interested in being considered for the 2018 Local Wishlist, please check off your expression of interest on your show application.

New Product Gallery - Christmas Show 2018
Each year the New Product Gallery at the Christmas Show provides a venue for showcasing the innovations and new product lines from CRAFT NOVA SCOTIA members. This striking display in the central gallery space of the Christmas Show is the result of many volunteer hours by members Susan Charles, Rebecca Taussig, Jane Whitten, Wilma Butts and Jeffrey Cowling among others. Once again this year we invite each exhibitor to submit a maximum of one item in each of the categories of production and one-of-a-kind. Items should be accompanied by your booth number, business card, and any display items necessary to show your submission to its best advantage. **All works intended for the New Product Gallery must be received at the information booth during show setup on Thursday, November 15th, 2018. Best New Product Production and Best New Product One of a Kind are both juried by the Standards Assessment Committee from the items on display.**

Craft Nova Scotia Staff
Executive Director: Susan Hanrahan - susan@craftnovascotia.ca
Programs Coordinator: Julie Rosvall - programs@craftnovascotia.ca
Member Services Coordinator: Trina Annand - office@craftnovascotia.ca
Accounts: Catherine Beck - accounts@craftnovascotia.ca
Designer Craft Shop Manager: Andrea Saint-Pierre - shop@craftnovascotia.ca

How to reach us...
CRAFT NOVA SCOTIA
1113 Marginal Road
Halifax, NS  B3H 4P7
(902)423-3837
Fax (902)422-0881
e-mail: office@craftnovascotia.ca
www.craftnovascotia.ca

The CRAFT NOVA SCOTIA recognizes the support of the Province of Nova Scotia through the Department of Communities, Culture & Heritage. We are pleased to work in partnership with the Department to develop and promote our cultural resources for all Nova Scotians.

Every attempt is made to check Market applications and information for accuracy, that being said, we are human so please accept our apologies if an error slips by us. Suggestions from members and other readers are gladly received, contact us with your ideas on how the applications can be made more user friendly.
SUMMER SHOW APPLICATION 2018

CONTACT INFORMATION

Current Juried Member? Yes  Exp. date?____  Member Number____________
NSDCC Exhibitor in past 5 years? Yes  When?____
First Name __________________________  Home Phone __________________________
Last Name __________________________  Work Phone __________________________
Business Name ______________________  Fax __________________________
Address ____________________________  Email __________________________
City ____________________________  Website __________________________
Province ____________________________  Medium I __________________________
Postal Code ____________________________  Medium II __________________________

Booth Selection

1st Choice  ________
2nd Choice  ________
3rd Choice  ________

Table & Chairs

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<th>Quantity</th>
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<td>2x4 Table</td>
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<td>Chairs</td>
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Pipe & Drape

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<th>Double</th>
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<td>Option B - Two Sides</td>
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<td>Option C - Three Sides</td>
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<td>Pipe Only (Same Cost)</td>
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<td>Drape Colour</td>
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Payment Totals

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<tr>
<td>Tables &amp; Chairs</td>
<td>$______</td>
</tr>
<tr>
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<td>$______</td>
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<tr>
<td>1st Time Exhibitor</td>
<td>$-10% Discount</td>
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<tr>
<td>Early Registration Discount*</td>
<td>$-50 Discount prior to May 8, 2018</td>
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<tr>
<td>Subtotal w/ Applicable Discounts</td>
<td>*Early Registration Discount only applies if booth fees paid IN FULL</td>
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<tr>
<td>HST (Subtotal x 15%)</td>
<td>$______</td>
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<tr>
<td>Total Amount Due</td>
<td>$______</td>
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50% Deposit - due May 9, 2017 $______
50% Balance - due June 6, 2017 $______
Directory Listing
Please check your contact information on page one, this will be used to create your directory listing.

Directory Category  (Check one only)

- books & cards
- decorative arts
- fibre
- clay
- glass
- leather
- food
- metal
- organics
- stone & bone
- visual arts
- wood

If you have scent sensitivity or any other concerns regarding your booth placement please note it here,

- Please circle your preferred booth number on the map

Load In Time
Preferred time on Thursday, July 19, 2018 - 15 minute intervals from 3pm to 7pm, please specify your preferred time:

- Checklist
  - I have read the contract & signed the application form
  - Deposit enclosed
  - Balance payment enclosed
  - I hold a fully paid 2018 Market membership

  ***********************IMPORTANT***********************
  I have read the attached contract and agree to abide by and conform to the terms, conditions, rules and regulations set forth. I understand that acceptance of applications and allocation of booths is solely at the discretion of the Craft NS and that, if accepted by the Craft NS, this contract shall become binding.
  Exhibitor's Signature & Date Signed:

  Credit Card # and Expiry Date:

  ******************************************************************

FOR OFFICE USE ONLY

Date Received
Assigned Booth Number
Assigned Booth Type/Size
Assigned Load-in Time
Notes

Payment Information
Date
Amount
Receipt Number
Payment Method
CC Approval or Cheque #
Refund/Overpayment

Pmt One
Pmt Two
Other

Craft NS, 1113 Marginal Rd., Halifax, NS, B3H 4P7 - Fax 902-422-0881 - Email programs@craftnovascotia.ca - Phone 902-423-3837 - Julie Rosvall, Program Coordinator
## CONTACT INFORMATION

| Current Juried Member? | Yes | Exp. date? | | | | Member Number | _____________ |
|------------------------|-----|-----------|-----------------|-----------------|-----------------|-----------------|
| Craft NS Exhibitor in past 5 years? | Yes | | When? | | | | |
| First Name | | | Home Phone | | | | |
| Last Name | | | Work Phone | | | | |
| Business Name | | | Fax | | | | |
| Address | | | Email | | | | |
| City | | | Website | | | | |
| Province | | | Medium I | | | | |
| Postal Code | | | Medium II | | | | |

### Booth Selection

| Preferred Type | | | | | | | |
| 1st Choice | | | | | | | |
| 2nd Choice | | | | | | | |
| 3rd Choice | | | | | | | |

### Pipe & Drape

| Single | Single & 1/2 | Double | | | | | |
|---------|--------------|--------|-----------------|-----------------|-----------------|-----------------|
| Option A - Back Wall Only | $55 | $70 | $75 | | | | |
| Option B - Two Sides | $60 | $75 | $80 | | | | |
| Option C - Three Sides | $65 | $80 | $82 | | | | |
| Pipe Only (Same Cost) | | | | | | | |

### Drape Colour

| White | Blue | Red | | | | |
| Black | Green | Grey | Burgundy | | | |

### Table & Chairs

| 2x4 Table | 2x6 Table | 2x8 Table | Chairs | | | |
| $37 | $43 | $48 | $7 | | | |

### Additional Items

| Phone Line Deposit* | Additional Power (1500 watts) | Day Passes | Weekend Passes | Parking Passes* (per veh./per day) | | |
| $165 | | $4 | $5 | $10 | | |

### Setup Thursday, November 15

| 50% Deposit - due May 8, 2018 (NO early registration discount) | 50% Balance - due Sep 11, 2018 | | | | | |
| | | | | | | | |

*Early Registration Discount only applies if booth fees paid IN FULL
Directory Listing
Please check your contact information on page one, this will be used to create your directory listing.
Directory Category  (Check one only)
- books & cards
- decorative arts
- fibre
- clay
- glass
- leather
- food
- metal
- organics
- stone & bone
- visual arts
- wood

I would like to participate in the following Christmas Market Events:
- New Product Gallery
- Local Wish List
- Interior Design Show & Tell

If you have scent sensitivity or any other concerns regarding your booth placement please note it here,

Please circle your preferred booth number on the map

Load In Time
Preferred time on Thursday, Nov 15, 2018 - 15 minute intervals from 1pm to 9pm, please specify your preferred load in time:

Checklist
I have read the contract & signed the application form
Deposit enclosed
Balance payment enclosed
I hold a fully paid 2018 Market membership

****************************IMPORTANT****************************
I have read the attached contract and agree to abide by and conform to the terms, conditions, rules and regulations set forth. I understand that acceptance of applications and allocation of booths is solely at the discretion of the Craft NS and that, if accepted by Craft NS, this contract shall become binding.

Exhibitor’s Signature & Date Signed:

Credit Card # and Expiry Date:

**********************************************************************************

FOR OFFICE USE ONLY

Date Received
Assigned Booth Number
Assigned Booth Type/Size
Assigned Load-in Time
Notes

Payment Information
Date
Amount
Receipt Number
Payment Method
CC Approval or Cheque #
Refund/Overpayment

Pmt One
Pmt Two
Other

Craft NS, 1113 Marginal Rd., Halifax, NS, B3H 4P7 - Fax 902-422-0881 - Email programs@craftnovascotia.ca - Phone 902-423-3837 - Julie Rosvall, Program Coordinator